



## Logistic assistants UK (m/f) (shift work)

**CLdN ro-ro S.A.** is a logistic service provider with its core activity in the industrial ferry traffic as well as the handling of passenger cars. The group offers 130 sailings per week between the European continent, United Kingdom, Ireland, Scandinavia, Portugal and Spain. CLdN ro-ro S.A. has a network of own terminals on both sides of the Channel, own vessels and a strong team of co-workers.

Due to our continuous expansion, CLdN ro-ro SA is looking at their headquarters in **Luxembourg (Grand Duchy of Luxembourg)** for **LOGISTIC ASSISTANTS UK (m/f) (in shift work)**.

Within this function, you will be the link between the operations and our customers, ensuring a smooth and efficient running of the vessel and terminal operations whilst trying to satisfy as much as possible the customer requirements.

### Your responsibilities:

- Deal with all aspects of customer service;
- Process bookings and liaise with customers via phone and e-mail;
- Keep close contact with the "stevedores" in our different terminals during vessel operations;
- Liaise with Port Authorities and Customs;
- Handle any problems that may occur and report to the management;
- Follow up of complaints and resolving operational issues;
- Manage various administrative tasks;
- ...

### Your profile :

- You are **fluent in English** – any other European language is an asset;
- Ideally, you have a first experience in the logistic/transport sector;
- You have good IT skills, including Excel and Outlook;
- You have strong communication skills;
- You have excellent organisational skills, including ability to prioritise and manage own workload;
- You are positive, motivated, a good team player;
- You are a pro-active problem solver;
- You are client oriented and stress resistant;
- You are ready **to work in shifts and occasionally during the weekend.**

### Offer:

CLdN offers a permanent contract for a multitasking position in a dynamic and international company.

If you are interested, please send your resume and letter of application to [hr@cldn.com](mailto:hr@cldn.com) with reference « Logistic assistant ».